

June 2012 –September 2012

Graham Burgess, Chief Executive.
Democratic Services
Contact Officer -
Paul Conlon
Tel: 01254 585168

FORWARD PLAN

June 2012 – September 2012

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period June 2012 to September 2012.

The Executive Board consists of the following Portfolios.

Leader	Councillor Kate Hollern
Adult Social Care	Councillor Mohammed Khan
Children's Services	Councillor Maureen Bateson
Environmental Improvement and Sustainability	Councillor Faryad Hussain
Housing	Councillor Tony Humphrys
Leisure and Culture	Councillor Damien Talbot
Neighbourhood & Customer Services	Councillor Yusuf Jan-Virmani
Regeneration	Councillor Dave Harling
Resources	Councillor Andy Kay

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00 pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

14th June 2012 12th July 2012 9th August 2012 13th September 2012
11th October 2012 8th November 2012 13th December 2012 17th January 2013 14th February 2013 14th March 2013

For further information, please contact Phil Llewellyn on 01254 58 5369.

Graham Burgess
Chief Executive

Adult Social Care

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Transformation of Adult Social Care 'Putting People First'					
Date of Entry September 2009	To note progress made in transforming adult social care in line with principles of personalisation, as set out in the concordat: 'Putting People First' and the ADASS/DH milestones	Implementation of personalisation does not require specific consultation. However, the principles underpinning it are incorporated within the Green Paper for adult social care which is subject to separate consultation.	Steve Tingle, Programme Director of Transformation and Partnerships Tel: 584413	'Putting People First: a shared vision and commitment to the transformation of Adult Social Care': Concordat agreed by a range of stakeholders including: HM Govt, ADASS, and LGA.	
Date for Decision On going			Contact Officer		
Portfolios Affected Adult Social Care			Steve Tingle, Programme Director of Transformation and Partnerships Tel: 584413		
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Personalisation and Commissioning Update					
Date of Entry January 2012	The Executive Board is to be asked to consider and approve a personalisation and commissioning update for Adult Social Services.	Consultation is on-going.	Steve Tingle, Head of Service 585164		
Date for Decision April 2012			Contact Officer		
Portfolios Affected Adult Social Care			Steve Tingle, Head of Service. Tel: 585164		
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of the Adult Social Care Day Services: Capital Investment.					
Date of Entry	To approve an increase in the portfolio's capital programme of £733,000 in 2012/12	Extensive dialogue and consultation over the last 2 to 3 years has taken place with people who use the services, their families/carers and staff. Regular service user forums have recorded and monitored the impact of the downsizing and transformation, peoples' response to Personalisation and their requests for service improvements. Their views generally see the capital investment as an opportunity to improve facilities to support their basic needs as well as creating flexibility to increase their range of activities.	Rosemary Molyneux	Valuing people Now – Valuing people now: a new three-year strategy for people with learning disabilities - January 2009	
May 2012			Contact Officer		
Date for Decision	To note the detail of the expenditure for the capital investment allocated to day services at Hopwood Court centre and Stansfield Street	Regular service user forums have recorded and monitored the impact of the downsizing and transformation, peoples' response to Personalisation and their requests for service improvements. Their views generally see the capital investment as an opportunity to improve facilities to support their basic needs as well as creating flexibility to increase their range of activities.	Rosemary Molyneux	Changing Places - MENCAP	
14th June 2012					
Portfolios Affected	To note that these developments will provide essential accessible community facilities of a high specification, necessary to meet the specialised needs of people with a disability as projected in the Blackburn with Darwen Vision 2030.				
Adult Social Care					
Wards Affected					
All					

Children's Services

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Adoption six monthly Report					
Date of Entry	The Executive Board is required to scrutinise bi- annual reports in relation to the performance of the adoption services in accordance with regulations and national minimum standards for adoption services.	Any comments and observations will be fed back in to the service to inform on going provision of services. OfSTEAD may request evidence that these reports have been seen and comments acted upon during service inspections.	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Further information is available from that person.	The 6monthly report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous performance.	
January 2012					
Date for Decision					
June 2012					
Portfolios Affected					
Children's Services					
Wards Affected					
All					
			Contact Officer Carolyn Williams 666884		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Fostering Quarterly Reports					
Date of Entry	The Executive Board is required to scrutinise quarterly reports in relation to the performance of the fostering services in accordance with regulations and national minimum standards for fostering services. .	Any comments and observations will be fed back in to the service to inform on going provision of services. OfSTEAD may request evidence that these reports have been seen and comments acted upon during service inspections.	These reports are produced by the designated responsible individual for the services and are designed to provide information to the Executive Board about the activity of the services. Further information is available from that person.	The annual report will be constructed in accordance with regulatory guidelines. It will give comparisons with previous years' performance.	
January 2012					
Date for Decision					
July 2012					
			Contact Officer		

Portfolios Affected			Carolyn Williams 666884		
Children's Services					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
School Term and Holiday Pattern 2013/2014					
Date of Entry November 2011	The Executive Board is asked to approve the school term and holiday pattern for Community and Controlled schools for 2013/2014	There will be full consultation with schools, teacher associations and governing bodies	Andrew Hutchinson, Governor Services Support Manager Andrew.hutchinson@blackburn.gov.uk	Term and holiday patterns agreed by neighbouring LAs	
Date for Decision June 2012					
Portfolios Affected Children's Services					
Wards Affected All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Primary School Reorganisation					
Date of Entry January 2012	To initiate school organisation proposals to modify Primary School Provision in the Corporation Park Ward and other wards as affected.	Consultation will be carried out as required by Regulations.	Contact Officer Anthony Newsham	Documentation as required for the statutory process.	
Date for Decision July 2012					
Portfolios Affected Children's Services					
Wards Affected Corporation Park					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Closure of Hawthorns Junior School and establishment of Cedars Primary School.	The Executive Board is being requested to consider and approve recommended proposals to close Hawthorns Junior School and the establishment of Cedars Primary School	Consultation will take place with Staff, parents, trade unions and governing bodies.	Mebz Bobat	School Organisation Legislation and regulations	
Date of Entry			Contact Officer Mebz Bobat		
May 2012					
Date for Decision					
14th June 2012					
Portfolios Affected					
Children's Services					
Wards Affected					
Shear Brow/ Bastwell					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Enlargement of St Barnabas and St Paul's CE Primary School					
Date of Entry	To make a decision on the statutory proposals published by the school to increase the school capacity.	Consultation will be carried out as required by the regulations	Anthony Newsham	Documentation as required for the statutory process.	
May 2012					
Date for Decision					
August 2012					
Portfolios Affected					
Children's Services					
Wards Affected					

Wensley fold					
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Environmental Improvement and Sustainability

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Re Tendering of Waste Services (Green waste treatment/processing /disposal)					
Date of Entry	<p>To agree a procurement process for the provision of the following services where OJEU procurement procedures apply:</p> <ul style="list-style-type: none"> Green garden waste treatment (composting) 	<p>Existing green waste contractor – The existing supplier is already aware of the tendering process and has been consulted upon with regard to TUPE issues.</p> <p>Other potential providers – soft market testing has already taken place with known interested parties to outline the tender process.</p> <p>Council staff – These services are not currently provided by the Council.</p> <p>Members – Discussions with the Executive Member for Regeneration and Environment have already taken place.</p> <p>Neighbourhood Boards – The award of the contracts affects a borough wide waste service that does not require input from the Neighbourhood Boards.</p> <p>Residents – The Lancashire Municipal Waste Management Strategy has evolved with extensive community consultation.</p>	<p>Tony Watson Head of Environmental Services Tel: 585054</p> <p>Stuart Hammond Waste and Recycling Manager Tel: 585863</p>	<p>Existing tender documents for these or other services.</p> <p>Customer service excellence standard.</p> <p>Best practice tender examples from waste networks e.g. WRAP, WIN, CIWM, APSE.</p> <p>New and existing waste legislation.</p> <p>LMWMS aims and objectives.</p> <p>Soft market testing.</p> <p>Corporate standards on procurement.</p>	
April 2010					
Date for Decision					
Depending upon the tender timetable, it is anticipated that a report recommending contract award for the above contract, will be presented to the Executive Board between March – August 2012					
Portfolios Affected					
Environmental Improvement and Sustainability					
Wards Affected					
	All				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Procurement of Waste Treatment Facility					
Date of Entry	To appoint a preferred bidder for a long term waste treatment facility for the Borough's municipal waste.	<p>Members – Discussions with the Executive Members for Regeneration, Resources and Environment Improvement and Sustainability have already taken place.</p> <p>Residents – The Lancashire Municipal Waste Management Strategy has evolved with extension community consultation. Public consultation will be integral to planning permissions sought for the construction of a facility.</p>	Tony Watson Head of Environmental Services Tel: 585054	<ol style="list-style-type: none"> 1. Bidders submission documents 2. New and existing waste legislation 3. LMWMS aims and objectives 4. Government's waste strategy 5. Corporate standards on procurement 6. Advice and guidance from retained consultants 	
April 2011					
Date for Decision					
Approval to appoint preferred bidder is scheduled for the Exec Board in July 2012.					
Once the preferred bidder is selected, it is expected that we should be able to move to financial close 6 weeks later.					
Portfolios Affected			Contact Officer		
Regeneration, Environmental, Improvement & Sustainability			Tony Watson Head of Environmental Services Tel: 585054		
Wards Affected- All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Re Tendering of Graffiti Removal Service					
Date of Entry	To agree a procurement process for the provision of the following services where OJEU procurement may apply- Graffiti Removal Service	Existing Contractor- the existing contractor is already aware of the tendering process and has been consulted upon with regard to TUPE issues Other potential providers- soft market testing has already taken place with known interested parties to outline the tender process. Council Staff- these services are currently not provided by the council Members- discussions with the Executive Member for Regeneration and the Environment have already taken place.	Tony Watson Head of Environmental Services Tel: 585054 Stuart Hammond Waste and Recycling Manager Tel: 585863.	Existing tender documents for these and other services Customer service standards Previous tender examples from other councils e.g. Wirral, Rochdale. New and existing waste legislation Soft market testing Corporate standards on procurement.	
October 2011					
Date for Decision					
Depending upon the tender timetable, it is anticipated that a report recommending contract award for the above contract, will be presented to the Executive Board Between April-July 2012					
Portfolios Affected					
Environmental Improvement and Sustainability.					
Wards Affected					
All			Contact Officer		
			Tony Watson Head of Environmental Services Tel: 585054		

Housing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Sale of Land for Housing Development (RSL'S)					
Date of Entry	Approval of the terms and condition and where appropriate costs of the sale of various of pieces of Council owned land to RSL's for affordable housing	RSL's and local stakeholders	Direct to named officer	Housing Association Preferred Partners Agreement	Lincoln Road and Queen Street clearance site, other sites to follow. Executive Board 14 th February 2008 Further reports to follow
Date for Decision			Contact Officer		
February 2011- March 2013					
Portfolios Affected			Subhan Ali Tel: 585768		
Housing, Neighbourhood & Customer Services, Resources					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Sale of Land for Housing Development (private developers)					
Date of Entry	Approval of the terms and conditions and where appropriate costs of the sale of land to private developers for housing development	Local Stakeholders	Direct to named officer	Land sales to RSLs or private developers to develop affordable and mixed tenure housing	A number of sites currently being considered for development by private or public developers to develop affordable and market sale housing.
Date for Decision			Contact Officer		
September 2012					
Portfolios Affected			Subhan Ali Tel: 585768		
Housing, Neighbourhood & Customer Services, Resources					
Wards Affected					

All					
Title	Subject	Consultation	Representations To	Documents Considered	Comments
Meeting needs of Gypsies and Travellers					
Date of Entry	Briefing paper to consider the needs of Gypsies and Travellers	Gypsies Groups and communities Other Local Authorities NWRA	Direct to named officer	Regional Survey of need for extra plots	Needs review currently being carried out.
Date for Decision					
October 2012			Contact Officer		
Portfolios Affected			Susan Kelly Tel: 585696		
Housing, Neighbourhood, Regeneration			David Proctor Tel: 585570		
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Comprehensive Housing Advice & Assistance					
Date of Entry	Executive Board to consider the outcome of a review of the Council's role in supporting, enabling and facilitating home maintenance, independence and wellbeing at home	Involvement of Adult Services, Children's Services, third sector and service users.	Sayyed Osman Tel: 585222	DoH Lifetime Homes, Lifetime Neighbourhoods	
October 2012					
Date for Decision					
December 2011 – March 2012			Contact Officer		
Portfolios Affected			Sayyed Osman Tel: 585222,		
Housing, Adult Social Services, Children's Services			Steve Tingle, Assistant Director, Adult Social Services Tel: 588916		
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Development of 50+ living					
Date of Entry	Procuring a partner and reviewing funding opportunities for 50+ Living.	Consultation has already taken place to develop the older persons housing strategy which includes the development of 50+ Living	Further information is available from Susan Kelly, Specialist Housing Development Co-ordinator Contact Officer Susan Kelly Tel: 585696	The Extra Care Housing Strategy 2004, and the Older Peoples Housing and Well-being Strategy 2011-16.	
April 2011					
Date for Decision					
October 2012					
Portfolios Affected					
Housing					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Review of Partnerships with Housing Associations and Delivery of the Affordable Housing Programme					
Date of Entry	Approve partnership arrangements for housing associations and arrangements for delivery of the affordable housing programme.	There is on-going consultation with the Homes and Communities Agency, and Pennine Lancashire Local Authorities ,and with Twin Valley Homes and Great Places housing associations	S. Osman, Director Tel: 585340 Peter Cooke Head Housing Tel: 585664 Contact Officer Subhan Ali Strategic Housing Development Manager Tel : 585768	HCA Affordable Housing programme 2011-14 Housing Association partnership agreement	HCA have recently announced the Affordable housing programme for 2011-14
October 2011					
Date for Decision					
September 2012					
Portfolios Affected					
Housing, Resources					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Housing Market Renewal Exit Strategy					
Date of Entry	Assessment of HMR programme. Review of remaining commitments as part of an exit strategy following government withdrawing funding.	Direct with residents and communities affected, with key stakeholders, partner agencies and Ward Members	Direct to named officers on consultation	Area Development Frameworks Project proposals/ Master Plans etc.	Transitional HMR funding has been secured and this is the last we will receive. Residual commitments and housing renewal priorities are being identified in the Capital Programme. There is a need to manage any community expectations following premature curtailment of the programme
Date for Decision			Contact Officer		
June 2012			Peter Cooke Ext 5664		
Portfolios Affected					
Housing					
Wards Affected					
All					

Leisure & Culture

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Central Library Cladding – Investigation and Options					
Date of Entry	To approve the replacement of the cladding to the central library, Blackburn	The friends of Blackburn Library and Councillors have been consulted	Contact Officer Catharine Sutton 7907		
March 2012					
Date for Decision					
June 2012					
Portfolios Affected					
Leisure and Culture and Resources					
Wards Affected					
Wensley Fold					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Witton Park Development Project					
Date of Entry	The executive board will be asked to- note that the Witton Park, currently approved as part of the councils capital programme is now subject of a proposed larger development in partnership with Blackburn College notes that the project is subject of a proposed Iconic Lottery bid to be submitted in Autumn 2012 to provide sustainable investment in community sports facilities. Approves the procurement of a design team to develop a design	Through the statutory planning processes	Andrew Lightfoot Contact Officer Andrew Lightfoot	Project plan and associated documentation action of project meetings and letter from Blackburn College.	
April 2012					
Date for Decision					
April 2012					
Portfolios Affected					
Leisure and Culture and Resources					
Wards Affected					
Beardwood with Lammack					

	to submit for planning approval in autumn 2012 Approves the council underwriting any design and bid development costs should the project not proceed as planned.				
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Regeneration

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Procurement of Waste Treatment Facility					
Date of Entry	To appoint a preferred bidder for a long term waste treatment facility for the Borough's municipal waste.	<p>Members – Discussions with the Executive Members for Regeneration, Resources and Environment Improvement and Sustainability have already taken place.</p> <p>Residents – The Lancashire Municipal Waste Management Strategy has evolved with extension community consultation. Public consultation will be integral to planning permissions sought for the construction of a facility.</p>	Tony Watson Head of Environmental Services Tel: 585054	<ol style="list-style-type: none"> 1. Bidders submission documents 2. New and existing waste legislation 3. LMWMS aims and objectives 4. Government's waste strategy 5. Corporate standards on procurement 6. Advice and guidance from retained consultants 	
April 2011					
Date for Decision					
Approval to appoint preferred bidder is scheduled for the Exec Board 8th March 2012.					
Once the preferred bidder is selected, it is expected that we should be able to move to financial close 6 weeks later.					
Portfolios Affected			Contact Officer		
Regeneration, Environmental, Improvement & Sustainability			Tony Watson Head of Environmental Services Tel: 585054		
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Market Redevelopments- Property acquisitions					
Date of Entry	Approve the terms and conditions for the acquisition of perimeter shop premises forming part of the markets redevelopment site.	Lead Members will be briefed in advance of the Executive Board meeting.	Andrew Bond, Head of Property and Development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk Contact Officer Andrew Bond, Head of Property and Development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk <u>uk</u>	Previous reports to the Executive Board 16 th April 2009, 15 October 2009, 11 th February 2010, 11 th March 2010 and November 2011.	
December 2009					
Date for Decision					
June 2012					
Portfolios Affected					
Regeneration, Resources					
Wards Affected					
Shear Brow					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Market site redevelopment.					
Date of Entry	Regeneration update in relation to the former Blackburn Market site redevelopment including selection of the preferred developer and associated land assembly issues.	The bid proposal made by prospective developers is confidential information. When a developer is selected the proposed development will be subject to planning consent involving wide consultation.	Andrew Bond, Head of Property and Development, Room 416b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk Contact Officer Andrew Bond, Head of Property and Development, Room 416b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk	Prospective developers have submitted draft development proposals together with financial appraisals.	
July 2011					
Date for Decision					
12th April 2012					
Portfolios Affected					
Regeneration, Resources					
Wards Affected					
Shear Brow					

Title	Subject	Consultation	Representations to	Documents considered	comments
Blackburn with Darwen Heritage Strategy 2011-2016					
Date of Entry	To outline the results of the consultation on the draft Blackburn with Darwen Heritage Strategy 2011-2016 and to present the final version of the strategy for adoption	Consultations have taken place with <ul style="list-style-type: none"> • English heritage • county archivist, • Georgian Society • Victorian Society • 20th Century Society, • Civic Voice. 	Jackie Whelan 5846	Blackburn with Darwen Adopted Core Strategy April 2011. Heritage counts, 2010, English Heritage. The National Heritage Protection Plan, English heritage. Planning Policy Statement 5; Planning for the Historic Environment Town and Country Planning act (Listed Buildings and Conservation Areas) Act 2008 Lancashire Historic Town survey Programme; Blackburn Historic Town Assessment Report 2005, Lancashire County council and Egerton Lea Consultancy. Vision 2030 Blackburn with Darwen Strategic partnership.	
March 2012					
Date for Decision					
8th March 2012					
Portfolios Affected					
Regeneration					
Wards Affected			Jackie Whelan 5846 Contact Officer		
	All				

Title	subject	consultation	Representations to	Documents considered	comments
Adoption of Houses in Multiple Occupation and Residential Conversions and Subdivisions Supplementary Planning Document					
Date of Entry	The Executive Board is being asked to approve the adoption of the final version of the 'Houses in Multiple Occupation and Residential Conversions and	A four week consultation exercise is currently in progress in accordance with national guidance and the Councils Statement of	Gill Finlay, Principal Planner, 585418 email gillian.finlay@blackburn.gov.uk	Executive Member Briefing Paper ' Draft Supplementary Planning Document 'Houses in Multiple Occupation and Residential Conversions and Sub-Divisions'	
March 2012					
Date for Decision					

12th April 2012	Sub-Divisions Supplementary Planning Document' and	Community Involvement' As part of this process notices advising of the consultation and informing people how to comment on the document and/or seek further information were published in the Lancashire Telegraph, Bolton Evening News and on the Council's website; letters have been sent to a range of consultees including statutory organisations, planning consultants and property agents, and; copy documents are available for inspection in both Blackburn and Darwen town halls and in all libraries.	Contact Officer	dated 16 January 2012; Blackburn with Darwen Core Strategy; Blackburn with Darwen Borough Local Plan ('saved' policies).	
Portfolios Affected			Gill Finlay, Principal Planner, 585418		
Regeneration					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Department of Business Innovation and Skills Grant Fund: Accelerating Business Growth Programme					
Date of Entry	To approve the appointment of Blackburn with Darwen Borough Council as the accountable body to BIS and the Grant Funding Agreement for the Regional Growth Fund programme: Accelerating Business Growth.	Partner organisations were consulted- Pennine Lancashire Authorities, Lancashire County Development LTD, University of Central Lancashire, Lancaster University and the	. David Wright, Suite 22 The Globe Centre, St James Square, Accrington David.Wright@regeneratepl.co.uk	none	
May 2012					
Date for Decision			Contact Officer		
14th June 2012			David Wright, Suite 22 The Globe Centre, St		
Portfolios Affected					
Regeneration					

Wards Affected		Lancashire Enterprise Partnership.	James Square, Accrington David.Wright@regeneratepl.co.uk		
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Implementing an Interim Discount on Affordable Housing and Public Open Space Commuted Sums for Developments under 10 Units: Blackburn with Darwen BC's Response to the Recession					
Date of Entry	To approve an interim discount on Section 106 requirements for contributions towards public open space and affordable housing, to apply to residential developments of fewer than ten units such that the amounts payable will be reduced from £1,200 to £500 per dwelling towards public open space, and from £2,500 to £1,000 per dwelling towards affordable housing.	The proposed approach has been developed in consultation with officers in the Housing service in the Environment, Neighbourhoods and Housing Department.	Further information can be obtained from the Planning Policy Section, Room 410. Old Town Hall, Blackburn, BB1 7DY	Blackburn with Darwen BC's Core Strategy Blackburn with Darwen BC's Local Plan Affordable Housing in Blackburn with Darwen: Guidance for Developers Public Open Space in New Residential Development SPG	
March 2012					
Date for Decision					
14 June 2012					
Portfolios Affected					
Regeneration					
Wards Affected					
			Contact Officer Contact officer: Laura Gorst, Planning Policy Officer Tel: 58(5809).		

Resources

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Realisation of Capital Receipts from sale of land and property					
Date of Entry	To keep the board informed of all matters relating to the sale of land and property which may involve key decisions	Directors: Regeneration, Financial Services, Legal Services, Capita	Contact Officer	A list of background papers for these decisions are to be held with the Financial Support Team within the Resources Directorate and Capita	PERMANENT ISSUE
Date for Decision					
On-going as reported quarterly – PERMANENT ISSUE					
Portfolio Affected					
All					
Wards Affected					
All					
			Janette Moister Ext: 5702		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Market Redevelopment- Property acquisitions					
Date of Entry	Approve the terms and conditions for the acquisition of perimeter premises forming part of the markets redevelopment site.	Lead Members will be briefed in advance of the Executive Board meeting.	Andrew Bond, Head of Property and Development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk	Previous reports to the Executive Board 16 th April 2009, 15 October 2009, 11 th February 2010 and 11 th March 2010.	
December 2009					
Date for Decision					
June 2012					
Portfolios Affected					
Regeneration, Resources					
Wards Affected					
Shear Brow			Contact Officer Andrew Bond, Head of Property and development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Blackburn Market Site Redevelopment					
Date of Entry	Regeneration update in relation to the former Blackburn Market site re-development including selection of preferred developer and associated land assembly issues. .	The proposed development will be subject to planning consent involving wide consultation.	Andrew Bond, Head of Property and Development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk Contact Officer	Prospective developers have submitted draft development proposals together with financial appraisals.	
July 2011					
Date for Decision					
12th April 2012					
Portfolios Affected					
Regeneration, Resources					
Wards Affected			Andrew Bond, Head of Property and Development, Room 414b, Old Town Hall Tel: 585186 andrew.bond@blackburn.gov.uk		
Shear Brow					

Title	subject	Consultation	Representations to	Documents considered	comments
Pennine Reach Project Update					
Date of Entry	The Executive Board is being asked to approve the project plan and budgets for Pennine reach following the confirmation of "Programme of Entry" into the Department of Transport's Major transport schemes process.	The Council has consulted widely in relation to Pennine Reach throughout the project's development stage. Future updates will be made to raise awareness of the scheme and to communicate changes as the project moves through the next stages of detailed design, safety audits and statutory processes.	Contact officer Mike Cliffe, Strategic Transport Manager. Tel: 01254 585310 James Syson, Transport Strategy Team Leader. Tel: 01254 585776	Pennine Reach resubmission to the DfT paper: Executive Board 11 th August 2011 http://94.236.33.182/Cmisweb/Public/Binary.ashx?Document=8421	
January 2012					
Date for Decision					
12th April 2012					
Portfolio Affected					
Regeneration and Resources					
Wards Affected					
all					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Acquisition of Properties- Freckleton Street					
Date of Entry	To approve the acquisition of properties and payment of disturbance compensation where appropriate for the Freckleton Street Phase 2 Project.	Acquisitions will be by agreement until the CPO is made which will go through statutory consultation procedures.	Trevor Bishop	Freckleton Street Phase 2 Link Road scheme.	
June 2008					
Date for Decision			Contact Officer		
April 2012					
Portfolio Affected			Trevor Bishop		
Resources					
Wards Affected					
Wensley Fold					

Corporate Issues

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Corporate Budget Monitoring					
Date of Entry	To consider and approve the latest corporate revenue and capital budget monitoring position, which may include key decisions	Regular and frequent consultations with departments are an essential feature of the budget monitoring process	Joanne Holt Tel: 585478	A list of background papers for this decision is held with the Corporate Finance Team within the Finance Department.	This replaces the two separate items on the Forward Plan, under corporate issues, for corporate revenue monitoring and corporate capital monitoring, as these are now considered within a combined report. The reports are expected to continue to be taken to August, October, December and March each year.
Date for Decision			Julie Jewson Tel: 585893		
On-going as reported quarterly			Contact Officer		
Portfolios Affected			Joanne Holt Tel: 585478		
Resources					
Wards Affected			Julie Jewson Tel: 585893		
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Annual Audit and Inspection Letter					
Date of Entry	To receive and accept the Annual Audit and Inspection Letter.	None	None		March each year.
Date for Decision			Contact Officer		
March each year					
Portfolios Affected			Liz Hall Tel: 585482		
All					
Wards Affected					
All					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Budget and Service Reviews					
Date of Entry	To approve implications arising from service reviews in line with budgetary approvals given at Finance Council in March 2010 and to receive updates on the current medium term financial outlook and approve recommendations to address any issues arising in year. Significant changes which would affect the approved budget and policy framework would then be recommended to Council for formal approval.	Consultation will take place as appropriate to consider views of stakeholders.	Denise Park Tel: 585655/ Liz Hall Tel: 585482		Executive Board 8 th July 2010 Executive Board 14 th October 2010 Executive Board 9 th December 2010
June 2010					
Date for Decision					
Throughout 2010/2011			Contact Officer		
Portfolios Affected			Denise Park Tel: 585655/ Liz Hall Tel: 585482		
All					
Wards Affected					
All					

Title	Subject	Consultation	Representations to	Documents considered	comments
Council Insurance Policies and Cover Renewal					
Date of entry	To approve the renewal of the Councils Insurance Policies and Cover.	Under the constitution and Financial Regulations the Council is required to have adequate insurance cover in place. Departments have been consulted with as part of the tender preparation process.		Insurance tender submissions and evaluation.	
January 2012					
Date of decision					
March 2012			Contact officer		
Portfolio Affected			Colin Ferguson		
Wards affected					
all					

Title	Subject	Consultation	Representations to	Documents considered	comments
Corporate Complaints Policy					
Date of entry	To approve the revised Corporate Complaints Policy	Extensive consultation with Chief Officers, departmental complaints co-ordinators; Business Improvement Techniques cohort members, service users, and partner organisations	Contact officer Nafisha Master: Service Quality Manager 01254 585367 Kenneth Barnsley; Head of Corporate Research 01254 585183	Executive member Decision	The new Corporate Complaints Policy replaces the current policy.
January 2012					
Date of decision					
March 2012					
Portfolio Affected					
Wards affected					
all					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Climate Change Adaptation Strategy & Action Plan					
Date of Entry	To approve the adoption of the Climate Change Adaptation Strategy & Action Plan. The Strategy & Action Plan sets out the priority risks for the Council associated with climate change and the existing and proposed adaptation measures that should be implemented to ensure that the Council's services continue to operate in a changing climate.	The document has been prepared with input from senior managers and officers across the Council whose services were identified as having the highest impact from a changing climate. They have commented on the document throughout its preparation. Additionally, the Environment Agency has been consulted on the document	Laura Gorst, Planning Policy Officer Tel: 58(5809). Contact Officer Laura Gorst, Planning Policy Officer Tel: 58(5809).	Blackburn with Darwen BC's Core Strategy The Lancashire Climate Change Strategy 2009-2020	
March 2012					
Date for Decision					
12 th April 2012					
Portfolio Affected					
All					
Wards Affected					

Title	Subject	Consultation	Representations To	Documents Considered	Comments
Strategic Partnership Update.					
Date of Entry	To update the Executive Board on the Council's Public Private Partnership on revisions to contracts and report on progress being made on budget savings and Service efficiencies delivered through the partnership.	Consultations are to take place between the Council and its strategic partner and with staff and unions in the relevant service area as appropriate.	Denise Park	.Finance Council reports and agenda and the Medium Term Financial Strategy, Partnership Agreements and Business Plans.	
May 2012					
Date for Decision			Contact Officer		
14th June 2012					
Portfolios Affected			Denise Park, 5655		
Resources					
Wards Affected					
all					